

# RANZCO NSW BRANCH **Real World Ophthalmology** What you need to know now! **ASM 2024**

**RANZCO** The Royal Australian  
and New Zealand  
College of Ophthalmologists  
THE LEADERS IN COLLABORATIVE EYE CARE

Newcastle Exhibition  
& Convention Centre  
13-14 April 2024

## **Please read these Terms and Conditions carefully as they apply to your participation at RANZCO NSW BRANCH ASM 2024.**

By attending, speaking, exhibiting, or sponsoring at RANZCO NSW BRANCH ASM 2024, you agree to be bound by the Terms and Conditions set out below, which form a legally binding agreement between you and the ASM host –RANZCO NSW BRANCH. As a condition of attendance, delegates must agree to adhere to all Covid-safe measures put in place by RANZCO NSW BRANCH, the venue, federal or state guidelines and acknowledge that these procedures may be changed at any time in accordance with the latest health advice from the Australian Government.

RANZCO NSW BRANCH and Think Business Events (Conference Organiser) reserve the right to publish changes to these Terms and Conditions at any time without prior notice.

### **REGISTRATION**

**Payment of registration** The payment of the registration is either by credit card or bank deposit at the time of registration.

After 16 March 2024 midnight AEDT, only payment made by credit card will be accepted.

A registration is considered complete when full payment is received by the Conference Organiser.

The Australian goods and services tax (GST) at 10% is applicable to all goods and services offered by the Conference. All registration fees listed include GST.

**Early bird registration** To qualify for early bird registration, registration fees must be paid in full by 16 February 2024.

If registration fees have not been received by 16 February 2024 your registration will revert to the standard ASM registration fee.

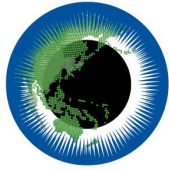
Registration fees are based on date of payment receipt, not the date of receipt of registration form.

**Member rates** To qualify for member rates, you must be a member of society/association name. Your membership status will be verified upon registration.

**Day registration** Delegates can only purchase ONE day registration. If more than one day registration is required, then a FULL registration must be purchased.

**Student registration** The Student Rate applies to those who are a student at the time of registration or have a student card valid in 2024. Students are those studying in an entry level education University program. A valid document, i.e., student card or letters issued by the school/university/institution must accompany the student registration.

**Late registration** The Conference Organiser cannot guarantee the availability of collateral, or social function tickets such as the Poster function to delegates who register late (inside four weeks before the ASM starts) as there is a risk that social functions may be fully subscribed. These tickets will be forfeited and the registration fees will not be discounted.



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**Transfer of registration** All fully paid registrations are transferable to other persons from the same organisation.

Transfers can be made by the registered person in writing to the Conference Organiser at [nswranzco@thinkbusinessevents.com.au](mailto:nswranzco@thinkbusinessevents.com.au) no later than 15 March 2024. Details must include the full name of the replacement person, their title, contact phone number and email address. All other registration details will be carried over to the new person unless otherwise specified.

Transfer of registrations to another person will include the registration, all associated social event tickets (including additional purchases).

Should the new delegate not require an item previously booked by the original delegate, the cancellation and refund policy for the item cancelled will apply.

***Registrations are individual and cannot be shared.***

**NON-ATTENDANCE/NO-SHOWS** No refund will be made for non-attendance at the ASM

## **CANCELLATIONS AND REFUNDS**

**CANCELLATION BY THE DELEGATE** All cancellations must be made in writing to the Conference Organiser at [nswranzco@thinkbusinessevents.com.au](mailto:nswranzco@thinkbusinessevents.com.au).

**Full or one-day-only cancellations** If you have registered for the ASM as a full or a day delegate:

You are entitled to a refund if the cancellation is received on or before 15 March 2024.

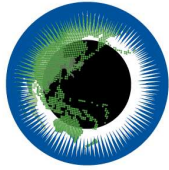
However, you will incur a \$100 administrative fee.

You are not entitled to a refund of the registration fees if the cancellation is received after 15 March 2024

**Final date to claim a refund** To claim applicable refunds for cancellations or alterations, please email [nswranzco@thinkbusinessevents.com.au](mailto:nswranzco@thinkbusinessevents.com.au) on or before 15 March 2024. No refunds (in part or in full) will be accepted after this date, but you may choose to transfer your registration to another person within your organisation if permitted under these Terms and Conditions.

**Processing time for refunds** Refunds (less applicable administrative fees) will be processed no later than 30 days after the conclusion of the ASM.

***If your application for a visa to enter Australia is unsuccessful, the above cancellation terms apply.***



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**CANCELLATION, POSTPONEMENT OR CHANGE OF REGISTRATION OF THE CONFERENCE BY NSW RANZCO OR THE CONFERENCE ORGANISER** It may be necessary for reasons beyond the control of RANZCO NSW BRANCH or the Conference Organiser to alter the times, dates, itineraries or Speakers of the ASM by notice to you at any time.

In the event of cancellation or postponement of the ASM, the maximum liability of RANZCO NSW BRANCH or the Conference Organiser is limited to a refund of the ASM registration fee with no additional liability for travel costs, hotel costs, or any other costs or expenses whatsoever.

In the event of cancellation or postponement of the ASM due to circumstances beyond RANZCO NSW BRANCH or the Conference Organiser reasonable control including but not limited to acts of terrorism, war, acts of God, natural disaster or global health crises (including any government restrictions on travel or gatherings), RANZCO NSW BRANCH or the Conference Organiser cannot be held responsible for any cost, damage or expense which may be incurred by delegates as a consequence of such cancellation, postpone or change.

In the event of postponement of the ASM, if the delegate is willing to attend the rescheduled event, we will transfer the registration and guarantee the same conditions and registration entitlements at the rescheduled event.

**PRIVACY STATEMENT** RANZCO NSW BRANCH is required to comply with the requirements of the Privacy Act 1988 (Australia). RANZCO NSW BRANCH reserves the right to modify or amend this privacy and copyright statement at any time, provided that those modifications or amendments comply with applicable laws.

**USE OF PERSONAL INFORMATION** The ASM will collect and store information you provide in this Registration Form for the purposes of enabling us to:

- register your attendance at the ASM;
- assist with administrative and planning purposes;
- plan and develop the ASM and other events in the future;
- facilitate your requirements in relation to the ASM; and
- allow the compilation and analysis of statistics relevant to the ASM.

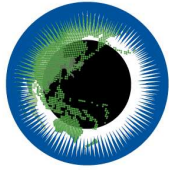
The information that you provide in the Registration form and information provided at any other time during the ASM, including without limitation any feedback obtained during the ASM, will be used by the ASM to offer, provide, and continue to improve future events and other services.

**CONFERENCE APP** All registered delegates' name, position, organisation, and email address will be uploaded to the app.

Delegates are responsible for the setup of their own profile on the app for interaction with other delegates, sponsors and exhibitors.

Delegates are also responsible for any technical requirements to enable you to use the app to participate in the ASM.

Registered delegates will be able to set their privacy preferences when they log into the app.



**DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES** The ASM may disclose some of the information that is collected in the Registration Form such as your name, position and organisation to ASM sponsors and exhibitors. The ASM will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the ASM or where such purpose is permitted or required by law. Delegates may give consent for disclosure of their contact details to sponsors or exhibitors during the registration process or by notifying the Conference Office in writing by 15 March 2024.

**INTELLECTUAL PROPERTY USE** By registering for this ASM, all delegates grant permission to ASM, the hosts and its agents, to take photographs and video footage at the ASM to reproduce and to distribute on social media, promotional materials and other association publications, whether in print, electronic or other media, including the ASM website. By participating in the ASM, you permit the association to use, reproduce and distribute photographs/screen shots taken of you for such purposes and waive your legal rights to pursue any cause of action against RANZCO NSW BRANCH related to such photographs. If you have any concerns regarding the use of photographs/screen shots taken of you during the ASM, please see the registration desk during the ASM or contact the Conference Office at [nswranzco@thinkbusinessevents.com.au](mailto:nswranzco@thinkbusinessevents.com.au) before 15 March, 2024. Delegates agree that they are not entitled to remuneration, residuals, royalties, or any other payment from RANZCO NSW BRANCH in respect of their image/likeness or its use. Delegates release, discharge, and hold harmless, RANZCO NSW BRANCH and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of any anything contained in the photographs or video. Should a delegate not agree to the above image release, they must advise the ASM Office.

**INSURANCE** Registration fees do not include insurance of any kind. It is strongly recommended that delegates take out insurance at the time of registration to include any eventuality including but not limited to loss of fees through cancellation of delegate's participation in the ASM or through cancellation of the ASM, loss of airfares through cancellation for any reason including airline or related services, strikes, loss or damages to personal property, force majeure or any other reason.

**LIABILITY** Delegates attend the ASM at their own risk. Delegates agree not to hold RANZCO NSW BRANCH, or the Conference Organiser liable for any losses, damages, expenses, costs, claims or liabilities suffered or incurred by delegates including consequential or indirect losses or loss of profit through registering for the ASM, attending the ASM, cancellation or postponement of the ASM, failure of the ASM to achieve your expectations, or for any error or omission by RANZCO NSW BRANCH or the Conference Organiser. Delegates agree not to hold the ASM or the Conference Organiser liable or responsible for any personal injury (i.e. physical, psychological or emotional stress) or any loss or damage to personal property. ASM proposals and other Speaker materials express the views of the relevant Speaker(s) or author(s) alone. They do not necessarily represent the views of members of RANZCO NSW BRANCH or its committees. ASM materials should not be construed as a legal opinion or professional advice. RANZCO NSW BRANCH cannot accept liability for advice given, or views expressed, by any Speaker at the ASM or in any material provided to the delegates